



RINGERIKE FENGSEL
Dokumentsenteret
Postboks 694
N-4305 Sandnes

APPLICATION FOR VISITATION RIGHTS

Use block letters.

Name:

Address:

Zip code:

Date of birth:

Telephone:

Relation to the prisoner (relative, friend etc):

Want to visit:

who is a prisoner at Ringerike Prison.

I am aware of that I, as a visitor to Ringerike Prison, have to know, understand and obey the visitor ground rules, which are for visitors who enter the prison. I also agree to obey the prison guardians information and directions.

Date:

Signature:

The prison, for controlling the visitor background and check this up against Police Crime Report, will use the above information. Persons who detain prison sentences, or whom have been convicted, fined or arrested in any criminal action in the past time, may be denied access into the prison.

Persons, who will be approved as a visitor into the prison, will receive visitor approval and visitor information, in the mail.

A condition for being approved as a visitor to Ringerike Prison is, that you together with the visitor application also send a clean police record (from your own country, if you live in another country than Norway).

For those who do not get approved as a visitor, will receive a denial letter with information on how to appeal in this matter.

INFORMATION FOR NEW PRISONERS CONCERNING VISITING RIGHTS

The Prison Board letter 12/93 gives rules and directions concerning prisoners. In the chapter with rules for visiting it is pointed out:

”The number of persons the prisoner may have visits from, is very small. Upon arrival the prisoner may put maximum four names on persons he/she wants visits from. Visits from other persons whom is not on the list, is not allowed, unless the Prison Director gives his special approval. Names on the list may be changed for others on a later date, although it is not allowed more than four names. The prisoner’s closest relatives count as one person. Closest relatives for the prisoner are; parents, siblings (sister, brother), grandparents, spouse (wife/husband) or registered person who the prisoner have lived with, registered partner and children. This list is not changeable.

Children in the age of 0–18 years, usually do not have visitor access to the prison, but if the prisoner is the child’s father/mother or the child’s supporter, there may be exceptions to the rule. All information about the children must be send in by the “Application for visitors”

For you to receive visitors at this prison, the following must be done:

1. Send the”Application for visitor rights” to those you want to have visits from. Remember that you only have four approved persons on your list at any time and that your relatives count as one visitor. When the applier has received the approval and guidelines for how to carry out the visit, the visit may be ordered.

The applier (the person you want to come visit) has to fill in the application and return it to **RINGERIKE FENGSEL, Dokumentseneteret, Postboks 694, 4305 Sandnes** . The applier will be checked up against the Criminal Report Register and the visit will be approved or denied after evaluation at the prison. Together with the visitor application you also have to send a clean police record (from your own country). The main rule is that these visits should be held under controlled conditions through a glass wall or with a prison guard present. The controlled conditions may not be necessary, if it is thought applicable.

2. When the applier has received an approval for visits and the rules of regulation are granted, the visit may be ordered.
3. You may receive one visit a week. On weekdays the visit may last for 1 hour and 30 min (1800 - 1930), and during weekends visiting hours up until three hours (1030 - 1230, 1600 – 1845). **Visits under controlled conditions have duration of one hour only.**
4. The visit will be held in appropriate accommodations, as private rooms in the visiting hall / unit, as long as the prison have no regulated control for the visit. You may receive visits from four people at the same time.
5. A condition for beeing approved as a visitor to Ringerike prison is to bring with you an id card with picture and the visitor approval.
6. It is allowed to bring food, but not more amount than will be eaten during the visit. Food has to be packed/stored in paper, plastic. You can buy soft drinks at the visitor hall.
7. If your list of persons is more than four and you wish to exchange some of the names, you have to notify the Visitor department on whom you want to take off the list.
8. Smoking is not allowed during the visit

Greetings from the Visitor department
Ringerike fengsel